KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON 14th SEPTEMBER 2026 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mr K. Shepherd, Mr. P. Horsfall, Mr D. Haywood, Mr K. Shepherd, Mrs J. Rowley and Mrs J. Burgess (Clerk)
Also in attendance – Mr D. Davies (from 7.35 pm.) and two members of the public.
0. PUBLIC PARTICIPATION. Advice on planning application procedure was given to a parishioner.
1. APOLOGIES were received from Mrs J. Mitchell, Mr P. Robinson (both on holiday) and Mr R. Crawford (illness) – all approved reasons.
2. DECLARATIONS OF INTEREST. No interests were declared.
3. MINUTES OF THE AUGUST MEETING were taken as read, amended and unanimously approved by all present at that meeting and signed after being proposed and seconded.
4. MATTERS ARISING.
1**.** HIGHWAY MATTERS. **1. Potholes-Meaton Lane –** Markings had been placed around some potholes.**2. Damaged Road Signs –** Repairs still awaited – Mr D. Davies would progress.
Other Highway Matters – Arising or New. **3. General Drain Clearance –** Now been inspected – some fixed, others logged. **4.Missing Road Signs – Lewis' Garage and Catsley Farm –** Attention awaited. **5.Lengthsman Update –** Would be asked to look at Button Bridge bus shelter – been knocked again **6. 20 mph Speed Limit Kinlet School -** Mr Kirton had attended a meeting on 'Teams' when the proposals were discussed – there did not appear to be any problem /may assist in **Bus Pull-In** matter where Place Plan representatives were still awaiting meeting with Highways.
Other General Matters Arising. – 7. **New Account Interest Paying Account-** This had now been opened with NatWest and it was proposed, seconded and unanimously approved that the CIL money from Nos. 1 and 2 accounts would be transferred to this new account
2. ENFORCEMENT MATTERS. Current updates were awaited.
5. CORRESPONDENCE. All applicable correspondence had been emailed to councillors during the month . A Team would be entered in the forthcoming Annual Charity Quiz on the 16th October. Amendments to the Register of Electors were circulated.
6. PLANNING APPLICATIONS. There were none to hand at date of issue of the agenda. Planning Permission had been granted for no.26/02262/FUL for two storey side extension at 1 Woodgate, Kinlet.
7. NEW IT POLICY. It was proposed, seconded and unanimously agreed that this be approved.

8. RE-APPROVAL OF MEDIA POLICY, COMMUNITY ENGAGEMENT STRATEGY AND CODE OF CONDUCT. Proposed, seconded and unanimously approved that these be re-approved with minor amendments.

9. CONSIDERATION OF ANY PARISH PLAN UPDATES. Proposed, seconded and unanimously approved that there were no amendments apart from email address.

10. CONSIDERATION AND APPROVAL OF REVISED CLERKS' SALARY SCALE. Proposed seconded and unanimously approved that the clerk's salary would be increased to £18.96 per hour in accordance with this scale backdated to 1/4/2026 to be paid in March 2027.

11. COUNTY COUNCILLORS' UPDATE - This had been circulated during the month.

12. PAYMENTS OF ACCOUNTS TO HAND

It was agreed to make the following payments:- 1. Mrs J. Burgess - £415.00 (August salary – £440.40 + T.E. - £8.80 less £33.60 tax – cheque no.002024) 2. C.M. Smith (Stretton) - £243.00 (August website work + £25.00 annual renewal SSL certificate + £138.00 annual renewal website hosting – cheque no.002025). 3. Kinlet Newsletter - £17.00 (Newsletter sub 2 years – cheque no.002026). 4.Workplace Solutions (Monkey Office) - £42.37 (replacement cheque no.002006 – cheque no. 002027. 5. HMRC - £33.00 – cheque no.002028) 6. KPC New Account - £53,424.30 (cheque no. 2029) 7. From no. 2 Account to New Account £25,266.64 (cheque no.000039)

13. ITEMS NEXT AGENDA – None were raised.

14. At this point the following **Resolution** was proposed, seconded and unanimously approved :-

In accordance with Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, the press and public be excluded from the meeting for Agenda Item 4.2 – Enforcement Updates – because the business to be transacted concerns confidential and potentially sensitive information which could be subject to legal considerations relating to a planning enforcement matter at a specific location. The Council considers the public interest in maintaining confidentiality outweighs the public interest in disclosure and that publicity during discussion of the matter would be prejudicial to the public interest.

The Meeting moved to Closed Session with only Parish Councillors and the Clerk present.

15 DATE OF NEXT MEETING. This was arranged for Monday 12th October 2026 in the Village Hall commencing at 7.30 pm with public participation time