AGENDA

Clerk:- Mrs. J. Burgess.
Address:- 2 Oakden Place,
Kidderminster, Worcs DY11 6BP
Email:- clerk@kinletparishcouncil.gov.uk

7th September 2026

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 14th Sept. 2026** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0.PUBLIC PARTICIPATION TIME. (*The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting)*

1. **APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non-attendance). – At present – Mrs J. Mitchell and Mr P. Robinson (holidays)
2. **DECLARATIONS OF INTEREST & TO CONSIDER ANY APPLICATIONS FOR DISPENSATION MADE UNDER S.33 OF THE LOCALISM ACT 2011.**
3. **APPROVAL OF MINUTES OF THE AUGUST PARISH COUNCIL MEETING**. *(Circulated and on Website)*
4. **MATTERS ARISING.**
   1. HIGHWAY MATTERS. Updates – Meaton Lane Potholes/Missing & Damaged Road Signs.
   PLUS <u>Any Other Highway Matters – Arising or New.</u> General Drain Clearance/Missing Road Signs Lewis' Garage and Catsley Farm/Lengthsman Update/Motor Bike problems./20mph Kinlet School/ Ditch & Drain problems Button Bridge Lane/Bus Pull-In Kinlet
   PLUS <u>Any Other General Matters Arising.</u> New Account Opening Update/Mobile Phone Equipment Site Update.
   2. ENFORCEMENT MATTERS – Updates.
5. **CORRESPONDENCE –** all applicable correspondence has been circulated during the month. Any received after issue of Agenda will be discussed as appropriate + Quiz?
6. **PLANNING APPLICATIONS (none to hand at date of issue of the Agenda) +** Planning Decisions
7. **APPROVAL OF NEW IT POLICY.** *(Circulated)*
8. **RE-APPROVAL OF MEDIA POLICY/COMMUNITY ENGAGEMENT STRATEGY/CODE OF CONDUCT.** *(Circulated and on Website).*
9. **CONSIDERATION OF ANY PARISH PLAN UPDATES. (***On Website)*
10. **CONSIDERATION & APPROVAL OF REVISED CLERKS' SALARY SCALE.** *(Circulated)*
11. **COUNTY COUNCILLOR'S UPDATE** *(Circulated)*
12. **ITEMS NEXT AGENDA.**
13. **PAYMENT OF ACCOUNTS TO HAND.** Approval of the following for payment to hand plus any other accounts received between issue of Agenda and meeting 1.Mrs J. Burgess - £415.60 (August salary £440.40 + £8.80 T.E. less £33.60 tax) 2. C.M.Smith_(Stretton) - £243.00 (August website work £80.00 + £25.00 annual renewal SSL certificate + £138.00 annual renewal website hosting for 12 months) 3. Kinlet Newsletter sub. renewal 2025 and 2026 - £17.00 4. Workplace Solutions (Monkey Office) - £42.37. (replacement cheque for lost cheque 002006 dated 8th June 2026). 5. HMRC - £33.60.
14. **DATE OF NEXT MEETING.** This will take place on Monday12th October 2026 in the Parish Hall commencing at 7.30 p.m. with public participation time.