

Clerk:- Mrs. J. Burgess.
Address:- 2 Oakden Place,
Kidderminster, Worcs DY11 6BP
Email:- kinletpc@hotmail.co.uk

1st June 2026

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 8th June 2026** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0.PUBLIC PARTICIPATION TIME. *(The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting)*

- 1. APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non attendance).
- 2. DECLARATIONS OF INTEREST & TO CONSIDER ANY APPLICATIONS FOR DISPENSATION MADE UNDER S.33 OF THE LOCALISM ACT 2011.**
- 3. APPROVAL OF MINUTES OF THE MAY PARISH COUNCIL MEETING AND ANNUAL PARISH MEETING.** *(Circulated and on Website)*
- 4. MATTERS ARISING.**
 1. **HIGHWAY MATTERS.** Updates – Meaton Lane Potholes/Bus Pull-in at Kinlet/Ditch & Drain Problems Button Bridge Lane/Sign Re-Erection at Lewis's Garage/Catsley Farm Signs/ **PLUS Any Other Highway Matters – Arising or New.** Lengthsman Update/Possible Speed Limit Button Bridge Query/Environmental Grant Application progress. **PLUS Any Other General Matters Arising.** Mobile Phone Site progress update/Street Lighting/Neighbourhood Governance Pack Application/Wyre Forest Visit.
 2. **ENFORCEMENT MATTERS UPDATES.**
- 5. CORRESPONDENCE** – all applicable correspondence has been circulated during the month. Any received after issue of Agenda will be discussed as appropriate + Letter Internal Auditor.
- 6. PLANNING APPLICATIONS** (to hand at date of issue of agenda)
 - 1.26/01740/CPL for Lawful Development Certificate for proposed single storey building over existing swimming pool at The Hide, Dowles Road, Bewdley. (For Information only)
 2. 26/01428/FUL re two storey side and rear extension (amended) scheme to approved 25/01749/FUL at Forest Rise, Dowles Road, Bewdley
 - 3.26/01885/FUL for replacement of existing timber cladding & external timber doors and windows to all dwellings at Upper House Barns (7 no.)
- 7. APPROVAL OF DATES FOR EXERCISE OF PUBLIC RIGHTS OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN.**
- 8. CONSIDERATION OF INTERNAL AUDITOR'S REPORT.**
- 9. APPROVAL & SIGNING OF ANNUAL GOVERNANCE STATEMENT (Section (1) AND ACCOUNTING STATEMENT (Section 2) 1.4.2025 to 31.3.2026**
- 10. APPROVAL OF BANK REC. 1.1.2026 to 31.3.2026** *(On Website)*
- 11. COUNTY COUNCILLOR'S UPDATE** *(Circulated)*
- 12. PAYMENT OF ACCOUNTS TO HAND.** Approval of the following for payment to hand plus any other accounts rec. 1. Mrs J. Burgess - £421.11 (£440.40 May salary) + £14.30 petty cash reimbursement less tax £33.60). 2. C.M. Smith(Stretton) - £120.00 (May website work). 3. T. Stanley - £75.00 Audit) 4.Monkey Office - £42.37 (Cartridges) 4. I.T.S. Solutions £30.00 (Avast Antivirus Renewal) 6. HMRC - £33.60 .
- 13 ITEMS NEXT AGENDA.**
- 14. DATE OF NEXT MEETING.** This will take place in the Village Hall on Monday 13th July 2026 commencing at 7.30 p.m. with public participation time.