

Clerk:- Mrs. J. Burgess.
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Kidderminster, Worcs DY11 6BP
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5thth May 2026

The Annual Meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at **8.00 p.m** on **Monday 11th MAY 2026** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

- 1. ELECTION OF CHAIRMAN .** (*Followed by Signing of Acceptance of Office*)
- 2. DECLARATIONS OF INTEREST & TO CONSIDER ANY APPLICATIONS FOR DISPENSATION UNDER s33 OF THE LOCALISM ACT 2011**
- 3. APOLOGIES.**
- 4. ELECTION OF VICE CHAIRMAN**
- 5. ELECTION OF OTHER REPRESENTATIVES – Village Hall & Area Committee.**
- 6. PUBLIC PARTICIPATION.**
- 7. APPROVAL OF THE MINUTES OF THE APRIL MEETING.** (*Circulated and on Website*)
- 8. MATTERS ARISING –**
 1. HIGHWAY MATTERS – Updates – Meaton Lane Potholes/Bus Pull In at Kinlet/Ditch & Drain Problems Button Bridge Lane/Sign Re-erection Lewis Garage/Catsley Farm Signs/B.4194 Potholes PLUS – Other Highway Matters Arising or New . Lengthsman Update./Damaged Road Signs. PLUS - Other General Matters Arising - Mobile Phone Equipment Site/Mattress Removal/Street Lighting/First Responders Donation/Neighbourhood Governance Pack/Date for visit to Wyre Forest.
 2. ENFORCEMENT MATTERS.
- 9. CORRESPONDENCE .** (*All appropriate correspondence has been forwarded during month*)
- 10.PLANNING APPLICATIONS (to hand at date of issue of the Agenda)**
 1. 26/01569/CPE re application for a Lawful Development Certificate for the existing use as C3 – dwelling house at 1 Park Farm Bungalow, Kinlet – Information only.
- 11.APPROVAL OF INSURANCE POLICY RENEWAL.**
- 12.RE-APPROVAL OF RISK MANAGEMENT STRATEGY**(*Circulated and on Website*)
- 13. ENVIRONMENTAL MAINTENANCE GRANT - POSSIBLE APPLICATION.**
- 14. PAYMENT OF ACCOUNTS** - Approval of following for payment to hand plus any other Accounts received between date of agenda and meeting:-
 1. Mrs J. Burgess - £397.40 (£440.40 (new approved rate + £7.20 travelling expenses less Tax £50.20)
 2. C.M. Smith (Stretton) – £160.00 (April Website £120.00 + £40.00 lost cheque)
 3. SALC Annual Affiliation Fees - £611.614.
 4. P.C Kirton - £36.78 (sacks for litter pick)
 5. First Responders - £150.00 (donation)
 - 4.HMRC - £16.60 (Mrs J Burgess April tax)
 5. HMRC – £33.60 (Mrs J. Burgess May tax)
- 15. COUNTY COUNCILLOR'S UPDATE** (*Circulated*)
- 16. ITEMS NEXT AGENDA**
- 17. DATE OF NEXT MEETING.** This will take place on Monday June 8th in the Village Hall commencing at 7.30 pm.