

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON 13th APRIL 2026 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mr K. Shepherd, Mr P. Robinson, Mrs J. Mitchell, Mr. P. Horsfall , Mr D. Haywood, Mrs J. Rowley and Mrs J. Burgess (Clerk)
Also in attendance – Mr D. Davies and one member of the public.(from 7.40 pm)

0. PUBLIC PARTICIPATION. No matters were raised.

1. APOLOGIES were received from Mr R. Crawford (holiday) and Mr. C. Lloyd (personal commitment) – all acceptable reasons.

2. DECLARATIONS OF INTEREST. No interests were declared.

3. MINUTES OF THE MARCH MEETING were taken as read, amended and unanimously approved by all present at that meeting and signed after being proposed and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. 1. Massive Pothole-Meaton Lane – The situation along this road was dire and another vigorous complaint would be made to S.C. **2. Bus Pull In- Kinlet** Still ongoing. **3.B.4194 Repairs** – After many complaints, some of these potholes had been repaired. S.C. had been reminded that there were still some needing attention. **4. Ditch & Drain Problems, Button Bridge Lane** – No action here – will be chased. **5. Sign Re-Erection Lewis's Garage** – To be chased. **6. Catsley Farm Sign** - Also to be chased.

Other Highway Matters. **7. Lengthsman Update** – Various ditches had been cleared. He would be asked to remove 'Flood' sign from Hawkbatch. **8. Speeding Checks.** Details of these had been received with no excessive speeding recorded.

Other General Matters Arising **9. Country Side Group** – The funds remaining in this account had now been transferred to the Council. **10. Mobile Phone Site Update** – Proceeding well with drone survey now undertaken on one site and meeting with provider. Feedback awaited from agent before drawings would be instructed. **11. Fly Tipping** – One incidence now dealt with – albeit rather slowly. Removal of mattress still to be carried out. **12. Instant Ink Sign Up** – Unanimously agreed not to proceed with this as it did not seem financially beneficial- proposed and seconded. **13. Street Lighting** – No response from Ecology Team as yet – will be progressed. **14. Damaged Verge** – No further action. **15. – Litter Picks** – 2 had been held recently with over 100 bags collected – thanks to everyone who turned out to help. **16 New Council Email Address** – The council's new email address was now operational – clerk@kinletparishcouncil.gov.uk. Councillors would decide if they wished to obtain a gov.uk address for themselves. **17. Street Lighting** - No response from Ecology Team – being chased as we had received some complaints. Mr Davies would also chase. **18. Highly First Responders** – Not currently operating – however being covered by Bridgnorth scheme. However Cleobury First Responders would be able to cover Kinlet area and a donation of £150.00. would be made to them.

2. ENFORCEMENT MATTERS. Updates given on one property – others still ongoing.

5. CORRESPONDENCE. All applicable correspondence had been emailed to councillors during the month. Neighbourhood Governance Pack details – would be discussed next month when councillors had had the opportunity to further digest this information.

6. PLANNING APPLICATIONS. 1. Certificate of Lawfulness to occupy holiday let as an unfettered dwelling without compliance with condition 3 of BR/APP/FUL/03/0846 (holiday accommodation only) was for Information Only. Planning approval had been given to 26/00681/PIP for permission in principle for a single dwelling east of Forest View, Button Oak and also 26/00682/CPE for a Lawful Development Certificate for the existing use of land as residential garden at Forest View, Button Oak.

7. RE-APPROVAL OF STATEMENT OF INTERNAL CONTROL/SUBJECT ACCESS POLICY/DATA MANAGEMENT POLICY & AUDIT LOG/CRIME & DISORDER STATEMENT/BIO-DIVERSITY STATEMENT.

All unanimously approved after proposal and seconding.

8. APPROVAL OF BUDGET REPORT - Year Ended 31.3.2026. Proposed, seconded and unanimously re-approved.

9. AREA COMMITTEE MINUTES. Details of the meeting discussed. The Committee was aware of the problems with S.C. and would be speaking to them.

10. DATE FOR VISIT TO WYRE FOREST. Agreed to suggest 18th or 19th May at 6.00 p./m – meeting at Earnwood Car Park.

11. APPROVAL OF CERTIFICATE OF EXEMPTION - Year Ended 31/03/2026. Proposed, seconded and unanimously approved to submit this form to Auditors.

12. COUNTY COUNCILLOR'S UPDATE . Nothing specific to report.

13 PAYMENT OF ACCOUNTS TO HAND. Approval given of the following for payment to hand plus any other accounts received between issue of Agenda and meeting
1. Mrs J. Burgess – £355.80. (March salary – cheque no.001985) 2. C.M. Smith (Stretton) - £40.00 (March website work – cheque no. 001986). 3. I.C.O. - £52.00 (Data Protection annual charge- cheque no.001988) 4. S.A.L.C. - £45.00 (Training – cheque no. 001990) 5. Monkey Office - £80.33 (Cartridges – cheque no. 001989) Proposed and seconded.

14. ITEMS NEXT AGENDA.

1. Neighbourhood Governance Pack.

15. DATE OF NEXT MEETING. This will take place on Monday 11th May 2026 commencing at 8.00 p.m. and would be the Annual Parish Council meeting. The Annual Parishioners' Meeting will take place on this date commencing at 7.00 p.m. – both meetings in Village Hall and the meeting closed at approximately 8.40 pm.