

## KINLET PARISH COUNCIL.

### MINUTES OF THE MEETING HELD ON 9<sup>th</sup> MARCH 2026 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

**PRESENT:-** Mr P. Kirton (Chairman), Mr K. Shepherd, Mr P. Robinson, Mrs J. Mitchell, Mr. P. Horsfall , Mr D. Haywood, Mr. R Crawford, Mrs J. Rowley and Mrs J. Burgess (Clerk)

**0. PUBLIC PARTICIPATION.** Having had Dispensation approved Mr R. Crawford clarified the details of his P.A. 26/00706/FUL.

**1. APOLOGIES** were received from Mr. C. Lloyd (holiday) – approved reason. Also Mr. D. Davies.

#### **2. DECLARATIONS OF INTEREST AND TO CONSIDER ANY APPLICATIONS FOR DISPENSATION UNDER S.33 OF THE LOCALISM ACT 2011.**

Prior to the commencement of the meeting, Mr R. Crawford's application for dispensation re p.a. 26/00706/FUL was approved unanimously after having been proposed and seconded.

**3. MINUTES OF THE FEBRUARY MEETING** were taken as read and unanimously approved by all present at that meeting and signed after being proposed and seconded.

#### **4. MATTERS ARISING.**

**1. HIGHWAY MATTERS. 1. Potholes Meaton Lane** – Potholes getting worse. **2. Bus Pull In- Kinlet** – Place Plan team had just started to work with officers from Highways prioritising main safety matters prior to looking at other Place Plan entries. Would keep us updated. **3. Button Bridge Lane - Drain & Ditch Problems** - Still awaiting attention **4. Sign Re-erection by Lewis's Garage** – Not attended to as yet. **5. Vehicles Parking on Verge Button Oak/Damaging Verge** – No positive action on this matter from S.C. **6. Potholes B.4194** – Matter taken up forcefully with S.C./Heather Kidd/Stuart Anderson/David Davies. No date for repairs had been given for this urgent work but it was in the system. **7. Catsley Farm Sign** – Still needing attention.

**8 Winnall Cottage Pothole** – Temporary repair carried out.

Other Highway Matters – Arising or new. **8. Lengthsman Update** – Various work carried out during month. Would be asked to clear ditch opposite Postenplain.

Any Other General Matters Arising – **9. Mobile Phone Equipment Site** – Discussions proceeding with one landowner. **10. Street Lighting** – The local concern would be referred to the Ecology Team. **11. Visit of S.C. Leader** – Heather Kidd had confirmed that she would attend our May meeting together with a representative from Highways. **12. Countryside Group Funds Transfer** - Awaiting current bank statement to confirm receipt. **13. £20.00 Refund Request from S.C.** – The £20.00 had been paid to us in error and it was unanimously approved to refund this money as requested – proposed and seconded. **14. Litter Pick** – Arranged for 29<sup>th</sup> March.

2. **ENFORCEMENT MATTERS.** All updates were advised.

5. **CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month . Also discussed T.P.O for Eagle Rise (no objections) and Shropshire UKSPF Programme – no applicable comments

**6. PLANNING APPLICATIONS.**

1. 26/00682/CPE re application for a Lawful Development Certificate for the existing use of land as residential garden at Forest View, Button Oak was for information only.

2. 26/00681/PIP for permission in principle for a single dwelling east of Forest View, Button Oak. Unanimous decision to recommend approval after proposal and seconding

3. 26/00706/FUL for proposed two storey extension to incorporate lift and first floor extension at Tanglewood, Button Oak. Also recommended for approval unanimously after proposal and seconding. (Mr Crawford took no part in the discussion or voting) Planning Permissions had been notified for 26/00076/FUL re erection of 3 bay open fronted garage at Tawny House, Button Bridge Lane and 25/04754/FUL for loft conversion with pitched dormers and erection of detached single storey garage at Forest Rise, Dowles Road. Also 25/04617/FUL for retrospective erection of a new stable block at Glen Cottage, 12 Button Bridge Lane.

**7. APPROVAL OF BANK RECONCILIATION 1/10/2025 TO 31/12.2025**

Unanimous decision to approve – after proposal and seconding.

8. **HP INSTANT INK SIGN UPDATE.** Financial Regulations could be amended to permit an officer to make payment on behalf of the Parish Council for re-imburement. Usage of cartridges for new printer to be monitored

9. **RE-APPOINTMENT OF INTERNAL AUDITOR .** Proposed and seconded that Mr. T. Stanley be re-appointed – unanimously approved.

10. **CONSIDERATION & APPROVAL OF ANNUAL DONATIONS.** Unanimously approved that the following annual donations be made – Kinlet Playgroup - £150.00/Severn Hospice - £200.00 – shared Hospice and At Home care/Midlands Air Ambulance - £300.00 / S.A.R.A. £100.00/ Highly First Responder - £100.00/Kinlet School (cheque to S.C.) - £150.00.

11. **POLICE SURGERY UPDATE ( Community Support Officer)** Members of the Parish Council and one parishioner attended this meeting for a general discussion.

12. **COUNTY COUNCILLOR’S UPDATE.** Not available due to time off work for operation recovery.

13. **ITEMS NEXT AGENDA.** None were raised at this time.

14 **PAYMENT OF ACCOUNTS TO HAND.** Unanimous approval of the following after proposal and seconding. 1.Mrs J. Burgess - £461.40 (monthly salary) £355.80 +£7.20 T.E. + agreed monthly increase (12 months) £134.40 less £ 36.00 tax – cheque no. 001973) 2. HMRC - £36.00 (cheque no.001974) 3. C.M. Smith (Stretton Creative) £80.00 (Feb. website work – cheque no.001975) 4. Shropshire Council - £20.00 (refund of wrongly paid amount – cheque no. 001977). 5. I.T.S. Solutions - £156.00 ( work relating to email address – cheque no. 001976) 6. Countyside Care - £90.00 –(highway work - cheque no. 001978) 7. Donations as agreed under item 10 –(cheques nos. 001979 – 001984)

15. **DATE OF NEXT MEETING.** This will take place on Monday April 13<sup>th</sup> 2026 in the Parish Hall commencing at 7.30 with public participation time and the meeting closed at approximately 8.40 p.m.

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