

# **D R A F T**

## **KINLET PARISH COUNCIL.**

### **MINUTES OF THE MEETING HELD ON 12<sup>th</sup> JANUARY 2026 IN THE PARISH HALL COMMENCING AT 7.30 p.m.**

**PRESENT:-** Mr P. Kirton (Chairman), Mrs J. Rowley, Mr K. Shepherd, Mrs J. Mitchell, Mr. P. Horsfall, Mr D. Haywood, Mr R. Crawford, Mr C. Lloyd and Mrs J. Burgess (Clerk) Also in attendance – Mr D. Davies (from 7.40pm to 8.15pm) and three members of the public.

**0. PUBLIC PARTICIPATION.** Discussion took place with 2 parishioners re p.a.25/04640/FUL.

**1. APOLOGIES** were received from Mr. P. Robinson (illness) – approved reason.

**2. DECLARATIONS OF INTEREST.** No interests were declared.

**3. MINUTES OF THE JANUARY MEETING** were taken as read, amended and unanimously approved by all present at that meeting and signed after being proposed and seconded.

#### **4. MATTERS ARISING.**

**1. HIGHWAY MATTERS.** **1. Massive Potholes -Meaton Lane** – No repairs carried out – will be chased again. **2. Bus Pull In- Kinlet** – Still ongoing and waiting appointment of appropriate Highways Officer. **3. Damaged Verge at Button Oak** – Awaiting response from S.C.

Other Highway Matters. **4. Lengthsman Update** – Fallen down road sign at Catsley Farm drive to be re-erected. No success in rodding drain on B.4194. **5. Closure B.4363** – Pole Test 1 day closure 18/1. **6. Button Bridge Lane – Drain & Ditch Full of Debris** – No work under taken as yet. **7. Road Sign Re-erection by Lewis's Garage** – Not attended to as yet.. **8. Flooding B.4194/Hawkbach** – Bad flood here again. S.C. had been very slow in heeding our request for flood signs over a no. of weeks. These were finally due to be erected 12/1 with tanker attending later in the week to investigate underlying problem.

Any Other General Matters Arising **9. Countryside Group** – Forms now signed for transfer of funds to Parish Council. **10. Mobile Phone Equipment Sites.** Two landowners not replied – Mr Kirton and Mr Shepherd would progress directly.

**2. ENFORCEMENT MATTERS.** Planning application had now been submitted re property in Button Bridge Lane and concerns re development at back of property in Button Oak would be referred to enforcement to investigate.

**5. CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month . The 3 main Police priorities were confirmed as being speeding, road conditions and wildlife crime i.e. hare coursing and off roading

#### **6. PLANNING APPLICATIONS.**

The following applications were discussed:-**1. 25/04617/FUL** re Retrospective Replacement Stable Block at Glen Cottage, Button Bridge Lane – unanimous decision to recommend approval. **2. 25/04640/FUL** re Part Retrospective application for change of use of land for use as a residential garden area in connection with the use of the caravan at Plot 3 to include

the erection of timber garden building at 3 Fallowfield, Bewdley- it was a unanimous decision to recommend refusal of this application due to the size of the proposed building, no construction details had been provided. It was also felt that were approval be given a condition should be included re residential use only and no connection to sewage . Closeness to an SSSI site should also be taken into account. 3. 25/04592/FUL Demolition and rebuild of existing single-storey extensions, the construction of a single-storey extension and internal alterations at Winnal House, Kinlet – unanimous decision to recommend approval after proposal and seconding

Planning decisions made re 25/03920/FUL for Catsley View – ground floor extension and first floor extension to provide two storey dwelling, raised terrace area to rear and first glazed balcony – refused and 25/037771/FUL for conversion of pool house at Stone House, Button Oak to form a self/custom build dwelling, new access and associated works – permission granted.

**7. CONSIDERATION AND APPROVAL OF BUDGET FORECAST 2026/2027 AND APPROVAL OF PRECEPT REQUIREMENT FIGURE.**

The Budget prepared was considered and unanimously approved as was a precept requirement figure of £12,231 - having been proposed and seconded.

**8. CONFIRMATION OF ANY UPDATES NEEDED TO ACTION PLAN.** It was proposed and unanimously approved that there were no updates required.

**9. DECISION RE SIGNING UP TO CIVILITY & RESPECT PLEDGE.**

After consideration it was unanimously approved that the Parish Council would sign up to the Pledge – proposed and seconded.

**10. STAFFING COMMITTEE REPORT.** The Staffing Committee (Mr K. Shepherd and Mrs Rowley) met with the clerk for a general discussion. No major problems were identified on both sides, apart to slow response to emails from S.C. and councillors, Recommendations would be made that the N.A.L.C increased rate of pay from 1/4/2025 be implemented backdated together with a possible increase in the number of monthly hours worked. This would be an agenda item for February.

**11. COUNTY COUNCILLOR'S UPDATE .** This had been circulated during the month. Discussion took place re the Street Scene operation where the no. of employees had decreased from 5 to 2 covering the whole of Shropshire. There was no out of hours cover.

**12. ITEMS NEXT AGENDA.**

1. Caravan in use in Button Oak
2. Clerk's remuneration.

**13. PAYMENT OF ACCOUNTS TO HAND.** Proposed, seconded and unanimously approved that payment be made for the following:- 1. Mrs J. Burgess - £345.00 -(Dec salary £355.80 + T.E. £7.20 + less Tax £18.00 – cheque no.001958) 2. Mrs J. Burgess - £17.96 (Petty Cash reimbursement – cheque no 001959. 3. HMRC – £18.00. (£8.80 and £9.20 - cheques 001961 and 001962). 3. Badger Print £116.40 – (Printing – cheque no 001963). 4. C.M. Smith (Stretton Creative. - £160.00.(Dec. website work – cheque no. 001964) 5. S.A.L.C - £60.00 (Training – cheque no.001965) 6. Countryside Care - £140.00 (highway work – cheque no. 001966)

**14. DATE OF NEXT MEETING.** This will take place on Monday 9<sup>th</sup> February, 2026 in the Parish Hall commencing at 7.30 p.m. with public participation time and the meeting closed at approximately 9.05 p.m.