

Clerk:- Mrs. J. Burgess.  
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2026

5<sup>th</sup> January 2026

**7.00 p.m. – There will be a meeting of Staffing Committee – Mrs J. Rowley. Mr K. Shepherd and Mrs J. Burgess.**

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 12<sup>th</sup> January 2026** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

## AGENDA

**0. PUBLIC PARTICIPATION TIME.** (*The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting*)

- 1. APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non attendance)
- 2. DECLARATIONS OF INTEREST & TO CONSIDER ANY APPLICATIONS FOR DISPENSATION MADE UNDER S.33 OF THE LOCALISM ACT 2011.**
- 3. APPROVAL OF MINUTES OF THE DECEMBER PARISH COUNCIL MEETING.** (*Circulated and on Website*)
- 4. MATTERS ARISING.**
  - 1a. HIGHWAY MATTERS. S.C. Updates – Damaged Verge at Button Oak/Meaton Lane Potholes **PLUS Any Other Highway Matters – Arising or New.** Lengthsman Update/Road Closure B.4363 between Billingsley & Kinlet – 12/1 for one day for Pole Test./ Button Bridge Lane Drain and Ditch Problems./B.4194 Flooding/Road Sign by Lewis's Garage Re-erection/Bus Pull-in, Kinlet.  
**PLUS Any Other General Matters Arising.** HSBC statement for Countryside Group Update + Possible Re-formation./Mobil e Phone Equipment Sites Update/Re-Print Welcome Pack folders./Possible encroachment on Forestry land at Button Oak.
  2. ENFORCEMENT MATTERS.
- 5. CORRESPONDENCE** – all applicable correspondence has been circulated during the month. Any received after issue of Agenda will be discussed as appropriate. Also Police Priorities to be confirmed.
- 6. PLANNING APPLICATIONS (to hand at date of issue of the Agenda)**
  1. 25/04617/FUL re Retrospective Replacement Stable Block at Glen Cottage, Button Bridge Lane (*on S.C. website incl comprehensive Design & Access Statement*)
  2. 25/04640/FUL re Part Retrospective application for Change of Use of Land for use as a Residential Garden Area in connection with the use of the Caravan at Plot 3 to include the Erection of Timber Garden Building at 3 Fallowfield, Bewdley. (*on S.C. Website*).
  3. 25/04592/FUL Demolition and Re-Build of Existing Single-Storey Extensions, the construction of a single-storey extension and internal alterations at Winnal House, Kinlet. (*on S.C. website incl. Planning Statement*). Also any Planning decisions advised.
- 7. CONSIDERATION AND APPROVAL OF BUDGET FORECAST 2026/2027 AND APPROVAL OF PRECEPT REQUIREMENT FIGURE.** (*Circulated*)
- 8. CONFIRMATION OF ANY UPDATES NEEDED TO ACTION PLAN.** (*On Website and circulated*)
- 9. DECISION RE SIGNING UP TO CIVILITY & RESPECT PLEDGE.**
- 10. STAFFING COMMITTEE REPORT**
- 11. COUNTY COUNCILLOR'S UPDATE** (*Circulated*) To be discussed Street Scene operation.
- 13. ITEMS NEXT AGENDA.**
- 14. PAYMENT OF ACCOUNTS TO HAND.** Approval of the following for payment to hand plus any other accounts received between issue of Agenda and meeting 1.Mrs J. Burgess - £363.00 (less tax) (Dec. salary £355.89 (less tax) + £7.20 Travelling Expenses) 2. C.M. Smith (Stretton Creative. - £160.00. (Dec website work) 3. S.A.L.C - £60.00 (Training) 4. S.C. (cheque to Post Office Ltd. - £125.00 – (May 2025 Elections) . 5 HMRC – To be confirmed (Tax payment)
- 15. DATE OF NEXT MEETING.** This will take place on Monday 9<sup>th</sup> February, 2026 in the Parish Hall commencing at 7.30 p.m. with public participation time.