

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON 8th DECEMBER 2025 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mrs J. Rowley (Vice Chairman), Mr D. Haywood, Mr P. Horsfall, Mr C. Lloyd, Mr R. Crawford, Mr K. Shepherd, Mr P. Robinson, Mrs J. Mitchell, and Mrs J. Burgess (Clerk)

Also in attendance - there were no members of the public present.

0. PUBLIC PARTICIPATION. No matters were raised.

1. APOLOGIES were received from Mr. P. Kirton (other commitments), Mr. K. Shepherd (other commitments) - all approved reasons. Mr. D. Davies also sent his apologies.

2. DECLARATIONS OF INTEREST. No interests were declared.

3. MINUTES OF THE NOVEMBER MEETING were taken as read, amended and unanimously approved by all present at that meeting and signed after being proposed and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. **1. Massive Potholes-Meaton Lane** – These were very bad with no recent repairs having been carried out here. Mr. Davies would be asked to chase. **2. Bus Pull In- Kinlet** – Still ongoing – waiting appointment appropriate Highways Officer. **3. Ditch & Drain Full of Debris & Collapsed Footpath – Button Bridge** – No progress.

Other Highway Matters. **4. Lengthsman Update** – Signs re-erected on B.4194. Still one by Lewis's garage - will be asked to look at this. He would also be attending to digging out road ditch between Catsley Farm and Park Farm. **5. Damaged Verge at Button Oak and Road Parking** – Still ongoing. Further problems to be reported. **6. Removal of Rubbish Junction B.4363 and B.4555** – Being progressed.

Any Other General Matters Arising. **7. HSBC Statement for Countryside Group** – A closure of account form had been obtained and two past members would be asked to sign this to enable the funds to be returned to the Parish Council. **8. Mobile Phone Equipment Sites Update** – It had been advised that no one had shown any wish to be involved in this matter – still being progressed and it maybe that the Parish Council would need to become involved at this stage by contacting the landowners concerned directly - ongoing **New Gov.Uk Domain Name** – Still being progressed. **10 Village Hall Flag** – Now changed. **11. Welcome Pack Re-Print** – Now ordered.

2. ENFORCEMENT MATTERS. Updates were advised – still 3 outstanding matters – being chased

5. CORRESPONDENCE. All applicable correspondence had been emailed to councillors during the month . Also discussed Shropshire Schools Library Service Ceasing – No interest in becoming involved. Plus Re-Accreditation Of Local Council Award Scheme – Proposed, seconded and unanimously approved that the benefits did not warrant the work involved so no re-accreditation would be proogressed.

6. PLANNING APPLICATIONS (to hand at date of issue of the Agenda)

1. 25/03920/FUL for Ground and First Floor Extensions at Catsley View, Meaton Lane, Meaton, Kinlet. It was proposed, seconded and unanimously agreed that this application be recommended for refusal as it was considered the proposed works would be out of proportion and out of keeping for the area.

2. 25/04491/PIP for Proposed Dwelling North of B.4194 Button Oak, Kinlet. Proposed, seconded and unanimously agreed that no recommendation could be made due to the lack of detail and an outline application would be more appropriate. Planning application no. 25/03495/FUL for erection of a summer house with veranda at 3 Fallowfield, Bewdley had been withdrawn.

7. APPROVAL OF BANK RECONCILATION 1/7/2025 to 30/9/2025. Proposed, seconded and unanimously approved.

8. RE-APPROVAL OF GRANT AWARDING POLICY/ GRIEVANCE

PROCEDURE/DISCIPLINARY PROCEDURE All unanimously re-approved after proposal and seconding.

9. STAFF APPRAISAL DATE. Arranged for 7.00 pm prior to meeting on January 12th with Mrs J. Rowley, Mr K Shepherd and the Clerk.

10. DISCUSSION RE ITEMS FOR INCLUSION IN NEXT YEAR'S BUDGET.

Discussion with a few suggestions being made which were noted.

11. COUNTY COUNCILLOR'S UPDATE. This had been circulated and Mr. Davies would be asked to include S.C. news in future reports.

12. PAYMENT OF ACCOUNTS TO HAND. The following accounts were unanimously approved for payment after proposal and seconding:-1.Mrs J. Burgess - £363.00 (Nov.salary - £355.80 + £7.20 T.E. – cheque no.001953) 2. C.M. Smith (Stretton Creative) - £100.00 (Nov. website work- cheque no.001954) 3. Friends of Cleobury Sports Club - £250.00 (re-issue of donation cheque to different account- cheque no.001957) 4.S.A.L.C. - £40.00 (Training – cheque no.001955) 5.ITS Solutions - £54.00 (call out charge to printer – cheque no.001956)

13. ITEMS NEXT AGENDA. None were raised.

14. DATE OF NEXT MEETING. This will take place on Monday 12 January 2026 in the Parish Hall commencing at 7.30 p.m. with public participation time and the meeting closed at approximately 8.50 pm.