

Clerk:- Mrs. J. Burgess.
Address:- 2 Oakden Place,
Kidderminster, Worcs DY11 6BP
Email:- kinletpc@hotmail.co.uk

3rd November 2025

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 10th November 2025** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

AGENDA

0. PUBLIC PARTICIPATION TIME. (*The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting*)

1. **APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non attendance). Mrs J. Mitchell (Data Protection Training)
2. **DECLARATIONS OF INTEREST & TO CONSIDER ANY APPLICATIONS FOR DISPENSATION MADE UNDER S.33 OF THE LOCALISM ACT 2011.**
3. **APPROVAL OF MINUTES OF THE OCTOBER PARISH COUNCIL MEETING.** (*Circulated and on Website*)
4. **MATTERS ARISING.**
 - 1a. HIGHWAY MATTERS. S.C. Updates – Massive Pothole Meaton Lane/Bus Pull-In-Kinlet/Crash Barriers repair/Drain & Ditch Full of Debris and Surrounding Barriers - In Danger of Collapse.
PLUS Any Other Highway Matters – Arising or New. Lengthsman Update/Button Bridge Lane – Culvert and Collapsed Footpath/ Meaton Lane Speeding.
 - PLUS Any Other General Matters Arising.** HSBC statement for Countryside Group Update + Possible Re-Advertising /Mobile Phone Equipment Sites Update.
2. ENFORCEMENT MATTERS – Updates requested – (*will be circulated*)
5. **CORRESPONDENCE** – all applicable correspondence has been circulated during the month. To discuss - Blount Close and S.C. re Election Costs. Any other received after issue of Agenda will be discussed as appropriate.
6. **PLANNING APPLICATIONS (to hand at date of issue of the Agenda)**
 1. 25/03771/FUL for residential conversion of existing pool house to detached dwelling and associated external works including new vehicular access. (*On S.C. website*) + Any Planning Decisions
7. **DISCUSSION RE SIGNING OF MEMORANDUM OF UNDERSTANDING WITH S.C. RE COLLABORATIVE WORKING.** (*Circulated*)
8. **DECISION & APPROVAL OF NEW GOV.UK EMAIL & WEBSITE ADDRESSES + NEED FOR COUNCILLORS' NEW E.MAIL ADDRESSES.** ‘clerk@kinletparishcouncil.gov.uk’ & ‘kinletparishcouncil.gov.uk’
9. **COSTS FOR RE-PRINTING WELCOME PACK FOLDERS COMPARISONS.**
10. **COUNTY COUNCILLOR'S UPDATE.** (*Circulated*)
11. **PAYMENT OF ACCOUNTS TO HAND.** Approval of the following for payment to hand plus any other accounts received between issue of Agenda and meeting 1. Mrs J. Burgess - £364.80 (Oct. salary - £355.80 + £9.00 T.E.) 2. C.M. Smith (Stretton Creative) - £80.00 (Oct. website work). 4. S.A.L.C - £80.00 – (Training) 5. Cleobury Mortimer Leisure Centre - £250.00. (Donation)
12. **ITEMS NEXT AGENDA.**
13. **DATE OF NEXT MEETING.** This will take place on Monday 8th December 2025 in the Parish Hall commencing at 7.30 p.m. with public participation time.