

KINLET PARISH COUNCIL.

MINUTES OF THE MEETING HELD ON MONDAY 13th OCTOBER 2025 IN THE PARISH HALL COMMENCING AT 7.30 p.m.

PRESENT:- Mr P. Kirton (Chairman), Mr K. Shepherd, Mr P. Robinson, Mrs J. Mitchell, Mr. P. Horsfall, Mr D. Haywood, Mrs J. Rowley, Mr R. Crawford, Mr C. Lloyd and Mrs J. Burgess (Clerk)

Also in attendance – Mr D. Davies and one member of the public.

0. PUBLIC PARTICIPATION. No matters were raised.

1. APOLOGIES. No apologies were received.

2. DECLARATIONS OF INTEREST. No interests or Dispensation requests were declared.

3. MINUTES OF THE SEPTEMBER MEETING were taken as read and unanimously approved by all present at that meeting and signed after being proposed and seconded.

4. MATTERS ARISING.

1. HIGHWAY MATTERS. **1. Massive Pothole-Meaton Lane** – Some repairs had been carried out but there were still a number needing attention. **2. Bus Pull In- Kinlet** – No update re appointment of appropriate Highways Officer. **3. Crash Barriers** – Repairs had been carried out at end of Sturt Lane and Nortons End. **4.Meeting B.4555 slippage.** Mr Lloyd's report of this meeting had been circulated and he further advised of traffic control by radio at Borle Mill while work was being undertaken.

Other Highway Matters. **Lengthsman Update** – A few outstanding matters and would be asked to straighten road sign between Worcs. Marble and Sturt Lane. **Road Closure** – B.4194 between Kinlet and B.4199 on 7/12 for one day. **Contaminated Material** - Possibility of recent patching on B.4194 breaking up due to larger stone being added to mix at quarry. Any instances would be reported to S.C. who would carry out repairs and re-charge supplier. Capital funding for road to be surface dressed next summer had been put forward.

Culvert - Button Bridge Lane, Flooded – Reported to FMS together with collapsed footpath and fence further down lane.

Other General Matters Arising - **Countryside Group Bank Statement** – No further news – matter still being progressed. **Mobile Phone Equipment** – 2 new sites were approved for investigation and another site would be suggested as a possible alternative, **Declaration of Interest Forms** – No present problems.

2. ENFORCEMENT MATTERS. 2 new cases reported – ongoing.

5. CORRESPONDENCE. All applicable correspondence had been emailed to councillors during the month.

6. PLANNING APPLICATIONS TO HAND.

1. 25/03495/FUL re erection of summer house with verandah at 3 Fallowfield, Bewdley - Unanimous decision to recommend refusal as felt proposal was disproportionate to dwelling and out of keeping with it and the site. Also the screening hedge shown on the drawings was not currently in-situ. Proposed and seconded.

Planning permission had been granted to 25/01599/FUL for Baytree Cottage, Button Oak.

7. AREA COMMITTEE FURTHER UPDATE - WORKING GROUP REVIEW

Mr. Shepherd updated further re this and MoU was awaited before agreement to sign – further discussion next month.

8. CIVILITY & RESPECT PLEDGE – Discussed and unanimously agreed not applicable – proposed and seconded.

9. APPROVAL OF UPDATED STANDING ORDERS & FINANCIAL REGS.

Proposed, seconded and unanimously approved as amended.

10. APPROVAL FOR FURTHER PRINTING OF WELCOME PACK FOLDERS

Mr. Crawford and Mrs Mitchell would obtain alternative quotations and it was approved for the chairman and clerk to proceed with ordering whichever quotation was acceptable, including the one already received from B.S.G.- proposed and seconded.

11. GDPR DISCUSSION. Mrs Rowley reported on her recent training and the necessity for councillors to have non personal email addresses for council work and the Parish Council to have a gov.uk email address. The clerk would progress this matter and report.

12. COUNTY COUNCILLOR'S UPDATE + C.M. LEISURE CENTRE DONATION

REQUEST. Mr. Davies's monthly report had been circulated during the month and his request for a donation to the Cleobury Mortimer Leisure Centre be considered. This was discussed and it was approved for a donation of £250.00 be made (no.1 account) after proposal and seconding.

13. ITEMS NEXT AGENDA. 1. Meaton Lane speeding.

14 PAYMENT OF ACCOUNTS TO HAND. It was proposed, seconded and unanimously approved that the following payments be made:- 1. Mrs J. Burgess - £363.00 (Sept salary - £355.80 + £7.20 T.E- cheque no.001942.) 2. C.M. Smith (Stretton Creative) - £80.00 (Sept website work- cheque no.001943). 3. Mr. J. Harrop - £24.49 (poppy wreath reimbursement- cheque no.001945). 4. B.S.G. - £93.20 (Welcome Pack inserts - cheque no.001944)

15. DATE OF NEXT MEETING. This will take place on Monday 10th November 2025 in the Parish Hall commencing at 7.30 p.m. with public participation time and the meeting closed at 8.40 pm.