

## **KINLET PARISH COUNCIL.**

### **MINUTES OF THE MEETING HELD ON 8<sup>th</sup> SEPTEMBER 2025 IN THE PARISH HALL COMMENCING AT 7.30 p.m.**

**PRESENT:-** Mr P. Kirton (Chairman), Mr K. Shepherd, Mr P. Robinson, Mrs J. Mitchell, Mr. P. Horsfall , Mr D. Haywood and Mrs J. Burgess (Clerk)

Also in attendance – Mr D. Davies (until 8.15 pm) and one member of the public.

**0. PUBLIC PARTICIPATION.** No matters were raised.

**1. APOLOGIES** were received from Mrs J. Rowley (holiday), Mr R. Crawford (holiday) and Mr. C. Lloyd (personal commitment) – all approved reasons.

**2. DECLARATIONS OF INTEREST.** No interests were declared.

**3. MINUTES OF THE AUGUST MEETING** were taken as read and unanimously approved by all present at that meeting and signed after being proposed and seconded.

**4. MATTERS ARISING.**

**1. HIGHWAY MATTERS. 1. Massive Pothole-Meaton Lane** – Repaired but still a number needing attention.**2. Bus Pull In- Kinlet** – Still ongoing – waiting appointment appropriate Highways Officer. **3. Crash Barriers** – Repairs later in the month.

Other Highway Matters.**4. Lengthsman Update** – Nothing to report. Will be asked to look at water on road Catsley View and Meaton Low.**5. Road Closures** – B.4363 from Nortons End B.4555 Junction to Bind Lane, Billingsley 22/9 to 24/9 9.30 am to 4.00 pm Also Road Closure B.4194 Dowles Road 22/9 to 30/9 9.30 am to 4.00 pm excluding weekends. Appropriate signage would be requested.

**2. ENFORCEMENT MATTERS.** There were no updates to report. Concern re a property in Button Bridge Lane where it appeared building work was not in accordance with planning permission. Unanimous decision to refer to Enforcement Dept. for investigation.

**5. CORRESPONDENCE.** All applicable correspondence had been emailed to councillors during the month . Also discussed S.A.L.C's AGM (names to Clerk of any interested parties). Mr. Shepherd gave a summary of the recent Area Committee meeting – more details next month. Bank Statement for Countryside Group from HSBC had been received. As this Group was no longer operating, Mr Kirton would try to speak to the past treasurer re the return of the funds to the Parish Council

**6. UPDATE RE VILLAGE HALL ROOF INSULATION.** No update – still ongoing.

**7. PLANNING APPLICATIONS (to hand at date of issue of the Agenda)**

1. 25/02592/FUL for change of use of redundant chapel together with erection of a boundary fence and gates and modifying the existing access to the highway – unanimous decision to recommend refusal under Class E for change of use due to the future flexibility this would grant for re-purposing the property without the need for planning permission.

**8. APPROVAL RECEIPTS AND PAYMENTS ACCOUNT 1/4/2024 TO 30/3/2025.**

This was unanimously approved.

**9. APPROVAL OF ANNUAL MONITORING FORM – CIL.** This was unanimously approved for signing as was the Notification of Requirements (CIL) form

**10. DECISION RE LOCAL COUNCIL AWARD SCHEME RE-ACCREDITATION.**

Felt we had obtained no benefits from this Award – await ‘re-vamp’ details before final decision was made.

**11. PROGRESS REPORTS RE DECLARATION OF INTEREST FORMS UPDATES.**

Some councillors had experienced problems and would be speaking to S.C.

**12. COUNTY COUNCILLOR’S UPDATE.** Monthly report had been circulated.

**13. ITEMS NEXT AGENDA.**

**14. PAYMENT OF ACCOUNTS TO HAND.** Approval of the following for payment to hand plus any other accounts received between issue of Agenda and meeting – 1. Mrs J. Burgess – £363.00 (August salary - £355.80 + £7.20 T.E.) 2. C.M. Smith (Stretton Creative) - £ 273.00 (August Website work – £120.00/Web hosting £128.00/Renewal SSL Certificate £25.00) 3. S.A.L.C - £120.00 (Recordings of 3 Planning Training Sessions) 4. ITS Solutions - £117.00. (On site call out and repair to HP Printer) 5. T. Stanley - £50.00 (Additional Audit Costs) 6. Monkey Office - £81.48 (cartridges)

**15 . DATE OF NEXT MEETING.** This will take place on Monday October 13th 2025 in the Parish Hall commencing at 7.30 p.m. with public participation time and the meeting closed at approximately 8.35 pm.