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3rd June 2025

A meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at 7.30 p.m on **Monday 9th June 2025** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

## AGENDA

**0. PUBLIC PARTICIPATION TIME.** (*The Public are reminded that at the end of this session they cannot take any further part in the proceedings or speak unless requested to do so by the Chair. They may, however, remain during the rest of the meeting*)

- 1. APOLOGIES** (to be submitted to the Clerk or Chairman please with reason for non attendance)
- 2. DECLARATIONS OF INTEREST AND TO CONSIDER ANY APPLICATIONS FOR DISPENSATION UNDER S.33 OF THE LOCALISM ACT 2011.**
- 3. APPROVAL OF MINUTES OF THE MAY PARISH COUNCIL MEETING AND ANNUAL PARISH MEETING.** (*Circulated and on website*)
- 4. MATTERS ARISING.**
  - 1a. HIGHWAY MATTERS - Crash Barriers/Stones on Verges/Nortons End/Bus Pull-in at Kinlet/Lengthsman Update/Bus Stopping at Button Bridge/Meaton Lane Potholes/Damaged Signs  
**PLUS Any Other Highway Matters – Arising or New.**  
**PLUS Any Other General Matters Arising** - Progress re Mobile Phone Equipment Site
  2. Enforcement Matters – updates as applicable.
- 5. CO-OPTION - CONSIDERATION OF APPLICATIONS.**
- 6. CORRESPONDENCE** – all applicable correspondence has been circulated during the month. Any received after issue of Agenda will be discussed as appropriate + Planning Training details/T. Stanley independence.
- 7. PLANNING APPLICATIONS (to hand at date of issue of the Agenda)**
  - 1.25/01599/FUL for first floor rear extension over existing single storey extension, partial flat-to-pitched roof alteration to existing extension, alterations to windows, doors and garage doors to front, rear and side elevations, relocated vehicular access and remodelled drive at Bay Tree Cottage, Button Oak. (*S.C.website*)
  2. 25/01670/FUL for single storey living room extension and roof alterations at Skeyswood, Cottage, Dowles Rd. Bewdley. (*S.C. Website*)
  - 3.25/01749/FUL for two storey side extension and rear extensions at Forest Rise, Dowles Road, Bewdley (*S.C. Website*).
- 8. APPROVAL OF DATES FOR EXERCISE OF AUDITOR'S RIGHTS.**
- 9. CONSIDERATION OF INTERNAL AUDITOR'S REPORT.**
- 10. APPROVAL & SIGNING OF ANNUAL GOVERNANCE STATEMENT (Section 1) AND ACCOUNTING STATEMENT (Section 2) 1.4.2024 to 31.3.2025.**
- 11. CONFIRMATION OF LOCAL CONNECTION FOR DAVID & DONNA LEWIS**
- 12. POSSIBLE DONATION TOWARDS INSULATION OF VILLAGE HALL ROOF.**
- 13. DECISION RE DISTRIBUTION OF REMAINING CORONATION MUGS.**
- 14. COUNTY COUNCILLORS' UPDATE.**
- 15. ITEMS NEXT AGENDA.**
- 16. PAYMENT OF ACCOUNTS** Approval of the following for payment to hand plus any other Accounts received between date of agenda and meeting.: -1. Mrs J. Burgess - £364.80 (May salary £355.80 + 9.00 T.E.)  
2. C.M. Smith (Stretton Creative) £100.00 (May website work) 3. Monkey Office - £151.99 (cartridges - 2 printers) 4. Trevor Stanley - £150.00 (Internal Audit)
- 17. DATE OF NEXT MEETING.** This will take place on Monday 14<sup>th</sup> July 2025 in the Parish Hall commencing at 7.30 p.m. with public participation time.