

Clerk:- Mrs. J. Burgess.  
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6<sup>th</sup> May 2025

The Annual Meeting of **KINLET PARISH COUNCIL** will be held in the Parish Hall, Kinlet at **7.00 p.m** on **Monday 12<sup>th</sup> May 2025** when members are summoned to attend.

Yours sincerely

J.M. Burgess (Mrs) Clerk.

### **AGENDA**

Prior to the commencement of the meeting all councillors will be required to sign their Declaration of Acceptance of Office forms.

- 1. ELECTION OF CHAIRMAN .** (*Followed by Signing of Acceptance of Office*)
- 2. DECLARATIONS OF INTEREST & TO CONSIDER ANY APPLICATIONS FOR DISPENSATION UNDER s33 OF THE LOCALISM ACT 2011**
- 3. APOLOGIES.**
- 4. ELECTION OF VICE CHAIRMAN**
- 5. ELECTION OF OTHER REPRESENTATIVES – Village Hall & Area Committee.**
- 6. APPROVAL OF BANK RECONCILIATION AS AT 31.3.2025.** (*Circulated & on Website*)
- 7. PUBLIC PARTICIPATION.**
- 8. APPROVAL OF THE MINUTES OF THE APRIL MEETING.** (*Circulated and on Website*)
- 9. MATTERS ARISING –**
  1. HIGHWAY MATTERS – S.C. Updates – Crash Barriers/Meaton Lane Potholes/Signs Re-erection/Stones on Verges/Nortons End/Bus Pull-In at Kinlet/Bus Stopping at Button Bridge/Chamberlain Potholes/Lengthsman Update.

PLUS – Other Highway Matters Arising or New  
PLUS - Other General Matters Arising - Mobile Phone Equipment Sites
- 2. ENFORCEMENT MATTERS.**
- 10. CORRESPONDENCE .** (*Any appropriate correspondence has been forwarded during month*)
- 11.PLANNING APPLICATIONS (to hand at date of issue of the Agenda)**
  1. No.25/01465/FUL for erection of rear single storey extension at Sweveneys, Sturt Lane, Kinlet
- 12.APPROVAL OF INSURANCE POLICY RENEWAL.**
- 13.RE-APPROVAL OF RISK MANAGEMENT STRATEGY**(*Circulated and on Website*)
- 14.RE-APPROVAL OF BIO-DIVERSITY STATEMENT.** (*Circulated & on Website*)
- 15.DISCUSSION AND POSSIBLE APPROVAL OF DONATION TOWARDS THE FITTING OF SOLAR PANELS ON VILLAGE HALL.**
- 16.SPARE CORONATION MUGS TO HAND DISTRIBUTION.**
- 17. PAYMENT OF ACCOUNTS** - Approval of following for payment to hand plus any other Accounts received between date of agenda and meeting:-
  1. Mrs J. Burgess - £364.80 (£355.80 (new approved rate + £9.00 travelling expenses)
  2. S.A.L.C. - £571.56 (Annual Sub)
  3. C.M. Smith (Stretton) – £140.00 (April Website).
  4. Clear Insurance – TBA (Annual Insurance renewal)
- 18. ITEMS NEXT AGENDA**
- 19. DATE OF NEXT MEETING.** This will take place on Monday June 9<sup>th</sup> 2025 in the Village Hall commencing at 7.30 pm.

**Note:-** THIS MEETING WILL CLOSE AT 8.00 pm TO ALLOW THE ANNUAL PARISH MEETING TO COMMENCE. IF NECESSARY IT WILL RE- COMMENCE AT THE CLOSURE OF THIS A.P.M.